



Illinois Office of the State Fire Marshal
Division of Elevator Safety
1035 Stevenson Drive
Springfield, IL 62703
217-785-0969
Fax 217-782-1062



INSTALLATION PLACED OUT OF SERVICE

The State of Illinois has adopted the American Society of Mechanical Engineers Standard (ASME) A17.1 as the Code by which Illinois will regulate conveyances. Should you desire to permanently remove a conveyance from service, the ASME A17.1, Section 8.11.1.4 procedures follow:

Periodic inspections and tests shall not be required when an installation is placed “out of service”:

- (a) As defined by the authority having jurisdiction; or
- (b) when an installation whose power feed lines have been disconnected from the mainline disconnect switch; and
 - (1) an electric elevator, dumbwaiter, or material lift whose suspension ropes have been removed, whose car and counterweight rest at the bottom of the hoistway, and whose hoistway doors have been permanently barricaded or sealed in the closed position on the hoistway side;
 - (2) a hydraulic elevator, dumbwaiter, or material lift whose car rests at the bottom of the hoistway; when provided with suspension ropes and counterweight, the suspension ropes have been removed and the counterweight rests at the bottom of the hoistway; whose pressure piping has been disassembled and a section removed from the premises and whose hoistway doors are permanently barricaded or sealed in the closed position on the hoistway side; or
 - (3) an escalator or moving walk whose entrances have been permanently barricaded.

The identified conveyance has been permanently removed from service and ASME A17.1 procedures for permanent removal have been followed.

Please check one of the following:

Demolition of Conveyance

Placed Out of Service

Print Name _____ Title _____

Signature _____ Date _____

PhoneNumber _____

Address _____

Conveyance Registration Number _____

Please submit this form to the Office of the State Fire Marshal, Elevator Safety Division, 1035 Stevenson Drive, Springfield, Illinois 62703.